

## Volunteers and Interns needed for:

- ♥ Addictions Stabilization Center (*need Justice Center/ Finger printing clearance*):
  - AA/NA meeting Facilitator/ Peer group Facilitator
  - Clerical-Filing/ answer phones
  - Crafts, nutrition classes, exercise classes, etc.
- ♥ Administration
  - Answer Phone, greet guests and light clerical work
- ♥ Clothing Room/ Food Pantry/Food Service:
  - Sorting/ Hanging clothes; organizing clothing in storage room
    - Oversee Clothing Room when open to the community
  - Servers, prep and clean up/ Greeters
- ♥ Enriched Living Center (*need Justice Center/ Finger printing clearance*):
  - Once a week teach crafts to residents
  - Lunch Buddy
  - Hymn Sing- Thursday's at 2:30pm
- ♥ Facilities:
  - Mowing/ raking and ground maintenance; other jobs available
  - Painting
- ♥ Finance (experience required):
  - Clerical
- ♥ Human Resources
  - Clerical
- ♥ Learning Center:
  - Mentor/ Tutor
  - Retired Special Education Teachers/ Teachers
- ♥ Parker House- Residential Aftercare Program:
  - Answer Phone in front office/ Clerical-filing, copying, new client packet assembly
- ♥ Rep-Payee:
  - Clerical- sorting and filing
- ♥ West Street:
  - Clerical
  - Cleaning around outside of building

For more information, please contact Demetria Lunny at 315-735-1645 ext. 2103 or [demetria.lunny@uticamission.org](mailto:demetria.lunny@uticamission.org)