



Department of Labor

Unemployment Insurance Division

Notice to Employees

Employer Registration Number



Employees of this firm are covered by the New York State Unemployment Insurance Law.

No deductions from wages may be made for this purpose.

If you are laid off, work less than four days a week, or resign, get a "Record of Employment" form from your employer. Keep this form.

Record of employment forms must have your employer's name, registration number, and address where payroll records are kept.

If you want to file an application for Unemployment Insurance:

Call the Telephone Claims Center at (888) 209-8124 (translation services are available) or go to our website at www.labor.ny.gov
Hearing impaired individuals who have telephone Device for the Deaf (TTY/TDD) equipment may file a claim by calling a relay operator at (800) 662-1220 and requesting the operator call (888) 783-1370. Service at this number is provided only to callers using TDD equipment.

Roberta Reardon
Commissioner

Paul H. W. Mason
Director, Adjudication and Determination

To Employer: Post conspicuously in each workplace. For additional posters, write to:

NYS Department of Labor
Liability and Determination Section
Harriman State Office Campus
Albany, NY 12240

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Equal Opportunity Employer/Program – Auxiliary aids and services are available upon request to individuals with disabilities.